

CHECK LIST FOR DOCK OUT	Ship's Name:
	Port :
	Docking Date:

No.	Items	Checked by	Check(O/X)	
			Checked by	Master
1	Ensure the following matters to perform the next voyage (7 days before)	Master		
.1	F.O, D.O, G.O (MARGIN- F.O : %, D.O : %, G.O : %)	C/E		
.2	M/CYL, M/SYS, G/SYS (MARGIN - : for days)	C/E		
.3	Fresh water	C/O		
.4	Provisions	C/O		
.5	Oxygen, acetylene, refrigerant, etc.	C/E		
2	Check parts that are not sufficiently maintained or repaired accordance with maintenance or repair of the specification ?	C/E		
3	Discuss about the above parts in 2 with the superintendent and maintain or repair again?	C/E		
4	Get the following materials back from the dockyard or cooperating company that were rented out? <input type="checkbox"/> Drawings <input type="checkbox"/> Special Tools <input type="checkbox"/> General Tools	C/E		
5	Receive an issued certificate or a survey report ?	Master		
6	Check bottom plug before dry dock out ?	C/O		
7	Check to see if they cleaned inside before closing up cargo or ballast tanks, check the evacuation of crew from there, and check closure.	C/O		
8	Transfer sewage or wastes to ashore and receive the Certificate.	C/O		
9	Transfer oily mixtures and sludge to ashore and receive the Certificate	C/E		
10	Test insulation of electric machines both in the engine room and on the deck	C/E		
11	Perform air charge into the main air tank	C/E		
12	Receive the Next Voyage Instruction and send the ETA	Master		
13	Check according to the Check List for Departure and obtain the approval from Master.	Master		

Remarks :

Date	20 . . .	Approval	Master :
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