LAMPIRAN 3

Dokumen PT. Hafar Daya Kontruks yang digunakan PT. Hafar Daya Samudera
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1. **INTRODUCTION**

   This procedure is intended to help protect the health and safety of those working onsite as well as the environment. It outlines procedures to help prevent fuel and chemical spills as well as response procedures if a spill does occur.

2. **SCOPE**

   This procedure to be applied to project constructions in all CONTRACTOR activities and facilities.

3. **REFERENCES**

   - N/A

4. **DEFINITION**

   - N/A

5. **RESPONSIBILITIES**

   All Management Line of CONTRACTOR including Subcontractors shall establish construction spill control based on this procedure and evaluate effectiveness this program.

   **Supervisors** of CONTRACTOR and Subcontractors shall set up and ensure that construction spill has controlled properly and safely.
All employees (competent person) shall obey this procedure including appropriate PPE usage while handling the spill.

6. PROCEDURE

This procedure describes measures that will take to prevent and mitigate any accidental spills or discharges. Construction of the project will require the use of chemical, fuel and diesel fuel for operating construction equipment and vehicles. Operation of the project will not require the storage or use of significant quantities of fuel or other materials that could cause a spill or other accidental release.

6.1. Spill Prevention

To help reduce the risk of chemical spills and ensure safe chemical handling, the following storage and handling procedures will be practiced by all employees or competent person:

a) Store chemicals in secondary containers (recommended for containers less than 10 gal; required for containers greater than 10 gal).

b) Do not store incompatible materials in the same secondary containment basin.

c) Avoid transferring chemicals from one container to another. If a transfer is necessary, perform the transfer in secondary containment.

d) Ensure that all chemical containers are properly labeled, indicating the contents and hazard involved (see MSDS).

e) Store chemicals in an area protected from weather.

f) Inspect all containers for damage or leaks at least weekly and before attempting to move them.
1. Each employee should look for damaged or leaking containers each time they use a chemical from the storage area or add to the chemical stock.

2. When working with hazardous materials, protect the ground or flooring with suitable covering (one which is resistant to penetration by the material being used and that will contain small drips and spills).

To prevent fuel spills, the practices listed below should be followed:

a. Pay attention when refueling vehicles or equipment so that they are not overfilled.

b. If a leak detected in a vehicle or piece of equipment, repair the leak as soon as possible; place plastic sheeting, or other receptacle of sufficient size to contain all leaking fluid, under the leak until the repair is made. If repair cannot be made within 24 hours or if the leaking cannot be contained, then the leaking equipment must be removed from the site immediately.

6.2. Spill Response

If a hazardous material spill should occur, it must be cleaned up immediately as follows:

a. Place all contaminated soil on an adequately-sized sheet of plastic.

b. If a hazardous material spill occur on pavement, it shall be absorbed with sand or other inert material, then placed on plastic sheeting. This includes spill of vehicle fluids. Pavement will not be washed where a hazardous material spill has occurred (including vehicle fluids) until all spilled material has been cleaned up.

c. Cover contamination soil or inert absorbent material with plastic to prevent runoff contamination and to prevent the material from becoming airborne in wind.
4) Notify the Site Manager (Responsible Person) of the spill as soon as possible. The Site Manager (Responsible Person) will immediately notify the SHE Department.

5) Provide the Site Manager (Responsible Person) with a Material Safety Data Sheet for the type of spilled material to determine whether or not the material is hazardous. The Site Manager (Responsible Person) will coordinate with the Client or Government Officer.

6) The SHE Department will make a determination as to the proper method of disposal required and will coordinate with the Site Manager (Responsible Person). The Contractor (Person in Charge) shall arrange for disposal according to guidelines and requirements provided by the Site Manager (Responsible Person). The Contractor (Person in Charge) shall provide a copy of all required disposal records to the Site Manager (Responsible Person), who will forward copies to the SHE Department.

6.3. Responding to Spill

Do not take unnecessary risk with chemical spills. Call the Site Manager (Responsible Person) or the SHE Department whenever a spill involves the following:

a) Large volume of spilled material.

b) Very hazardous material.

c) Very hazardous condition (e.g., fire, explosion, toxicity, etc).

d) Strong odor.

e) Personnel injury or exposure.