



ANGLO-EASTERN GROUP
QHSE MANAGEMENT
M.V. PAITON II
TAKING OVER DECK WATCH IN PORT

No.:D/BULK/01 Date:20JULY 12 Revision: 1 Prep: Master Appr: Suptd Page 1 of 2

Action: Laminate and Log

[To be used by relieving officer. Log entry to be made in Deck Log Book.]

Items highlighted in (Bold Italic) are critical items identified in risk assessment NAV8, NAV7, CONT3, CONT6, CONT8, DKM44, ACC16, BLK 02, BLK05 & BLK06 for the operation and should be given priority while using the checklist. If the operation involves deviation from normal conditions then a new risk assessment has to be carried out and recorded.

Port: _____

Date: _____

BULK CARRIERS.			
01	DRAUGHT, FORD: _____ AFT: _____ LIST: _____ Degrees: _____		<input type="checkbox"/>
02	Times of High and Low waters checked, noted and posted at gangway. Minimum depth of water at berth. Maximum draught permitted. Gangway and Deck Watch informed of tide times.		<input type="checkbox"/>
03	Check gangway is properly rigged, with safety net and watch present.		<input type="checkbox"/>
	No Smoking board posted at gangway.		<input type="checkbox"/>
	Fire Control Plan located near the gangway.		<input type="checkbox"/>
	Shore Leave Notice Board posted.		<input type="checkbox"/>
	Security search Notice Board posted at gangway.		<input type="checkbox"/>
04	Security level as required by Flag state / Port State maintained. SSP procedures for current security level implemented. Any specific requirements by Port state complied with. Restricted area closed and sealed as per SSP		<input type="checkbox"/>
05	DOS signed, if required		<input type="checkbox"/>
06	Check moorings tight, correctly attended, and vessel's entire parallel body a/s. Rat guards in place.		<input type="checkbox"/>
07	Is any work in progress over side or aloft? Ensure full job scope understood.		<input type="checkbox"/>
08	Full details of cargo operations passed by relieved officer, including loading / unloading sequence, deballasting / ballasting operations, draft checks expected during the watch, any special requirements.		<input type="checkbox"/>
09	Has any damage to ship or equipment occurred? Have rounds been take to ensure no unobserved or hidden damage has occurred? If any damage has occurred/is found, has notice been served to the stevedores/cargo terminal as and if appropriate, and charterers/sub charterers and others concerned been notified?		<input type="checkbox"/>
10	Has adequate lighting been prepared for working holds.		<input type="checkbox"/>
11	Ballasting programme discussed and passed by relieved officer. Status of bilges.		<input type="checkbox"/>
12	Master's and Chief Officer's night orders read and signed.		<input type="checkbox"/>
13	Walkie-talkies tested and records maintained in Security log.		<input type="checkbox"/>
14	Adequate illumination for deck, accommodation & overside (Quay side & Waterside) areas, portable lights rigged as necessary		<input type="checkbox"/>
15	Details of any hold cleaning in progress, or expected during watch checked.		<input type="checkbox"/>
16	Details of any repair work in progress, or expected during watch checked.		<input type="checkbox"/>



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17	Check required flags, signals / lights displayed.	<input type="checkbox"/>
18	Details of any notices to be given to shore authorities / stevedores checked.	<input type="checkbox"/>
19	Any surveys, inspections in progress or expected.	<input type="checkbox"/>
20	Method of contacting shore authorities for emergency / assistance, checked.	<input type="checkbox"/>
21	State of sea /weather, with any warnings, available.	<input type="checkbox"/>
22	Stoppages / delays in previous watch noted.	<input type="checkbox"/>
23	If geared vessel, status of vessel's cargo handling gear. Limit switches last tested. _____ Date/Time	<input type="checkbox"/>
24	Required fire fighting appliances deployed and ready for use	<input type="checkbox"/>
25	Any bunkering, FW, sludge disposal, storing, in progress or expected during watch.	<input type="checkbox"/>
26	Any barges alongside are properly fendered and secured	<input type="checkbox"/>
27	Check that there is no oil around vessel.	<input type="checkbox"/>
28	Wheelhouse, chartroom locked and full anti-theft and stowaway precautions in force, as required at the particular berth and detailed in Master's and Chief Officer's Orders.	<input type="checkbox"/>
29	Status of main engine, in case of emergency.	<input type="checkbox"/>
30	Status of personnel onboard and ashore, for emergencies. [Gangway Log, Visitors Log.]	<input type="checkbox"/>
31	Deck Logbook entries for previous watch completed.	<input type="checkbox"/>
32	Stevedore Foreman or person in charge of cargo operations identified and communication channel with him established.	<input type="checkbox"/>
33	Garbage drums on poop deck properly covered. Packing Material / Cartons of Stores rec'd to be kept within Accommodation / store and not lying around to be blown off by the wind.	<input type="checkbox"/>
34	All Sat Com alarms in accommodation are operational and activated.	<input type="checkbox"/>
35	Check Funnel smoke is not excessive.	<input type="checkbox"/>

Officer Handing Over Watch: Rank: _____ Sign: _____

Officer Taking Over Watch: Rank: _____ Sign: _____