



ANGLO-EASTERN GROUP
QHSE MANAGEMENT
M.V. PAITON II
**SAFETY AND SECURITY FAMILIARIZATION FOR
NEW JOINING CREW**

No.:D/32A Date:20 JULY12 Revision: 4 Prep: Master Appr: Suptd Page 1 of 3

Action: File

[To be completed by the 3/O and to be given to the joining individual within 6 hours or before being assigned to shipboard duties, whichever is earlier.]

DISPLAY THIS CHECKLIST IN YOUR CABIN AS A REMINDER

TO (NAME) : _____ **RANK :** _____ **DATE :** _____

TIME ON BOARD _____ **TIME FAMILIARIZATION COMPLETED** _____

GENERAL EMERGENCY ALARM: 7 or more short blasts followed by a prolonged blast.

FIRE ALARM: Alarm activated through Fire detection system or manually (Interrupted / continuous ringing of alarm bells) + followed by the General Emergency Alarm signal

ABANDON SHIP: VERBAL ORDER ONLY, GIVEN BY MASTER.

[NOTE: the above signals may be given on the General Alarm or ship's whistle or both.]

Communication in all emergencies will be on walkie-talkie Ch _____

Vessel's Public Address system will also be used, when fitted.

Your Lifeboat is: _____ Port _____ Starboard _____ No. _____ ** Delete one

Your Lifeboat duties are: _____

Your Emergency Station is at: _____

Your Emergency Duties are: _____

The nearest fire extinguisher to your cabin is of type (explain method of use): _____

and is located: _____

The nearest firebox to your cabin is located: _____

The nearest Manual Fire Alarm Call point to your cabin is located: _____

Nearest Emergency escape route from your cabin is: _____

Fire, weather tight and watertight doors are fitted in following location _____

(Arrangement for closing and opening must be shown)

Actions to be taken (explain procedure):

- i) ☐ If a person falls overboard
- ii) ☐ If fire or smoke is detected
- iii) ☐ Upon hearing the general emergency alarm and / or fire alarm
- ☐ Security Familiarization: Present Security level explained



ANGLO-EASTERN GROUP

QHSE MANAGEMENT

M.V. PAITON II

SAFETY AND SECURITY FAMILIARIZATION FOR NEW JOINING CREW

No.:D/32A

Date:20 JULY12

Revision: 4

Prep: Master

Appr: Suptd

Page 2 of 3

☐ Security duties explained

Safety / Security Communication:

i) Safety related matters to be addressed to the Safety Officer Onboard:

(Name / Rank) _____

ii) Security related matters to be addressed to the Ship Security Officer Onboard:

(Name / Rank) _____

Please note, you require a written permit for:

- | | |
|-------------------------|---|
| 1) Enclosed space entry | 5) Work aloft |
| 2) Hot Work | 6) Working over side |
| 3) Cold Work | 7) Working on pipe & lines & pressure vessels |
| 4) Electrical Isolation | 8) Pump room entry (Tankers) |

THE SAFETY OFFICER OR HIS REPRESENTATIVE TO SHOW NEW JOINER THE LOCATION OF ALL ITEMS MARKED WITH AN ASTERISK, PRIOR TO SAILING. JOINING CREW TO FAMILIARISE THEMSELVES WITH ALL ITEMS LISTED BELOW WITHIN 72 HOURS OF JOINING.

[Delete items not applicable to vessel]

<input type="checkbox"/> EHQ*	<input type="checkbox"/> EPIRB (s)	<input type="checkbox"/> Fire Extinguishers
<input type="checkbox"/> Other emerg control stations*	<input type="checkbox"/> SART'S	<input type="checkbox"/> Portable Foam Applicator(s)
<input type="checkbox"/> SCBA's*	<input type="checkbox"/> SOPEP Equipment	<input type="checkbox"/> Fireman's Outfit
<input type="checkbox"/> Lifejacket* / TPA's/ Immersion suits and donning instr	<input type="checkbox"/> Bridge Distress Pyrotechnics	<input type="checkbox"/> Remote Stops for blowers/machinery
<input type="checkbox"/> Escape Routes*	<input type="checkbox"/> Line Throwing App.	<input type="checkbox"/> Ship specific hazards and dangers associated with the equipment and tasks you are assigned to perform ----- ----- -----
<input type="checkbox"/> Stretcher (s) *	<input type="checkbox"/> Quick closing valve Activation	<input type="checkbox"/> Fire vents and flaps [ALL]
<input type="checkbox"/> First Aid Kits*	<input type="checkbox"/> Survival Craft Radio's	<input type="checkbox"/> Smoke Detector System
<input type="checkbox"/> EEBD's*	<input type="checkbox"/> First aid procedure	<input type="checkbox"/> International Shore Coupling
<input type="checkbox"/> Position of Manual Alarm*	<input type="checkbox"/> Symbols / Signs	<input type="checkbox"/> Chemical Suits
<input type="checkbox"/> Position of switch to isolate power to your cabin*	<input type="checkbox"/> Gas Detectors / Monitors	<input type="checkbox"/> Fixed DCP System / Foam System
<input type="checkbox"/> Resuscitator*	<input type="checkbox"/> CO ₂ Flooding of Engine Room /Cargo Holds	<input type="checkbox"/> High Noise Areas

☐ The Master has explained the Quality/Health/Safety, Environment Protection, Drug & Alcohol, and Cultural Awareness Policies, and shipboard procedures concerning these policies. I have understood the above and shall abide with them.

(For New Trainees only)

☐ The Master has explained that as a New Trainee I am not allowed to go alone on deck for the first 15 days of joining the ship.

Signature of Crew Member

Third Officer

Master

NOTE: This familiarization MUST also be given to any person, sup'y, technician, etc., who will sleep onboard. Particular care to be taken with what to do in emergency for these persons.

NOTE: New joiner to retain original, copy and Annex to be signed as acknowledgement & filed.

NOTE: A record must be made in the Deck log book for the familiarization carried out.

NOTE: 3/O to explain permit system.

AESM



ANGLO-EASTERN GROUP

QHSE MANAGEMENT

M.V. PAITON II

SAFETY AND SECURITY FAMILIARIZATION FOR NEW JOINING CREW

No.:D/32A

Date:20 JULY12

Revision: 4

Prep: Master

Appr: Suptd

Page 3 of 3

Action: File

(ANNEX)

To: Masters of All Ships (Sent as blind copy to avoid bulk printing / filing)

[QA of AESM SIN / GLA / ANT will directly send this message to the ships under their management.]

Cc: Branch Offices / Auditors

Fm: PKC - QA

Ref: SQ/MSG/055AS/10

Re: MARPOL and other environmental related violations

Message from Chief Executive Officer Mr. Peter Cremers

There have been a number of arrests and heavy fines reported in the press for Marpol violations that you must have read. Port state authorities are taking an increasingly hard line on ships suspected of any violations. In recent cases, crew members have been criminally prosecuted for violations in many countries, including USA, Western Europe, Australia and Asia. P&I Clubs and Owners are also refusing claims for non-accidental breaches of MARPOL and other environmental related violations from ships.

Long before oil pollution became the major issue it is today - AESM's management policies have been to strictly adhere to the MARPOL and other Environmental regulations – not only in spirit but also in all its deeds through instructions to all of you in general - and directly to a lot of you who have met us personally. Whilst you have been highly responsible in this respect so far - I wish to remind each and every seafarer on board any of the A-E managed ships about our strict environmental protection policies - and our commitment - and expectation from each of you - to comply and even exceed with all regulations.

The hardware on board - both in terms of design and in terms of maintenance and operational conditions should allow you to operate the ships well within the legal requirements - and - if for one reason or another, this is not the case - please inform your superintendent immediately.

The company pledges to conduct unbiased investigation into any report of Environmental non-compliance and that all persons will be protected against adverse action or retaliation from company for reporting non-compliance of any environmental regulations or refusing to carry out any illegal activities.

I request that the Master and Chief Engineer discuss our environmental policy and the shipboard procedures with every person on board and with every new joining crew and strongly emphasise to all staff that we want their total commitment to follow all regulations to protect the environment.

Regards,

Peter Cremers

CEO

This message from the CEO is fully understood by me and I agree to abide with the environment protection policy of the company.

Signature of Crew Member

Date